



# Psychiatrist (PT)

1101 West College Avenue • Spokane, WA 99201-2095 (phone) 509.324.1506 • (fax) 509.324.3604 • (TTY) 509.324.1464

*\*Spokane Regional Health District is a "Tobacco Free" Workplace*

*An Equal Opportunity, ADA Compliant Employer  
Veterans and persons of disability encouraged to apply*

**EMPLOYMENT BULLETIN:** JOB #17-39

**OPENS:** June 2, 2017

**DIVISION:** Treatment Services

**SCHEDULE:** Part-time (20 hr./wk.)

*This registry may also be used for any additional Treatment Services Physician positions with similar qualifications which may occur in the next 6 months.*

**SALARY RANGE:** \$107.98 – 144.70 per hr. This is the full salary range for the position. Starting salary will normally be \$107.98 per hr. Position includes a generous benefits package.

**REQUIRED APPLICATION DOCUMENTS (incomplete applications or those missing required documents may not be considered):**

- Curriculum Vitae
- Fully Completed SRHD Application
- Cover Letter
- Background check form

**Position Description: Treatment Services Physician:**

The responsibilities include:

- The responsibilities include oversight for all aspects of medical care administered to individuals while being treated for opioid dependency under the direction of the Medical Director;
- Admit and discharge individuals;
- Develop or approve all medical protocols;
- Recommend innovative medical program developments and implement where applicable, reasonable and clinically sound using current best practice protocols.
- Provide Individuals evaluation of and prescription for opioid addiction; adjust appropriate opioid replacement medications as indicated (Methadone, Buprenorphine, Buprenorphine and Naloxone or Naltrexone) and complete associated documentation.
- The Treatment Services Physician is a key member of the Treatment Team of SRHD Treatment Services. Major functions include the medical oversight of treatment planning and care delivery for opioid addiction and mental health services.
- The goals and objectives of the position are focused on ensuring an efficient system by which quality of health standards are guaranteed to all patients by providers.
- The nature of this position is fast-paced in high-stress situations and conditions.

**MINIMUM QUALIFICATIONS:**

<b>Required Education/Experience:</b>
<ul style="list-style-type: none"> <li>• Medical degree from an accredited university and completion of an accredited Residency Program in Psychiatry, Internal Medicine or other specialty</li> <li>• Minimum six months of experience working with individuals with issues of addiction</li> </ul>
<b>Required Licenses:</b>
<ul style="list-style-type: none"> <li>• Current and valid license to practice medicine in the State of Washington; U.S. Drug Enforcement Agency Substance Registration certificate (DEA); Board Eligible; and Schedule II and below prescriptive authority from the State of Washington</li> </ul>
<b>Preferred Licenses &amp; Certifications:</b>
<ul style="list-style-type: none"> <li>• Board Certified in Internal Medicine, Psychiatry or Addiction Medicine; Board certified in the Subspecialty of Addiction Psychiatry; and American Society for Addiction Medicine (ASAM) certification</li> </ul>

For a detailed position description visit us at [www.srhd.org](http://www.srhd.org) or contact the office of Human Resource Services by mail or phone. Please see reverse side for additional application information.

*\*Spokane Regional Health District is a "Tobacco Free" workplace and applicants who use tobacco will not be considered for employment. Further, as part of the application/employment process, you will be required to sign the "Agreement of Non-Tobacco Use for Employment" form.*

*\*Spokane Regional Health District is a "Tobacco Free" Workplace*

*An Equal Opportunity, ADA Compliant Employer  
Veterans and persons of disability encouraged to apply*

## MAJOR RESPONSIBILITIES:

- Perform all tasks assigned by the Medical Director including but not limited to:
  - a. Provide timely, comprehensive and quality care and assessment of individuals.
  - b. Provide timely, comprehensive and quality assessment information for treatment planning.
  - a. Participate and contribute to the weekly interdisciplinary treatment team meetings.
  - b. Plan and organize the therapeutic milieu and to assist, when needed, in the day-to-day administration of patient care.
  - c. Communicate with the medical (Medical Manager, Nurse Practitioner and Registered Nurses) and clinical teams on an ongoing basis, about individual care.
  - d. May be on call 24/7 to respond to off-hour issues or concerns in a timely and effective manner.
- Organize and coordinate psychiatry/physician services and services provided by other professionals as they relate to patient care.
- Assure adequate documentation of health care services provided.
- Make summary decisions when admissions, orders, and/or transfers are considered inappropriate to the clinical setting or situation and per state and federal regulations.
- Ensure all mental health disorders are medically addressed as appropriate.
- Ensure treatment planning follows WAC, CSAT and best practices.
- Be available for patient evaluation and consultation to OTP personnel.
- Reviews individuals care provided by OTP personnel and remedies any deficiencies or potential deficiencies that may be identified regarding medical knowledge or skill performance.
- Serve as a liaison to the medical/professional staff to ensure matters of clinical importance are conveyed to the program administrator.
- Ensure SRHD Treatment Services OTP staff is aware and compliant with new clinical federal healthcare regulations and requirements.
- Advance the knowledge of and respect for the Opioid Treatment Program in the community by actively participating in community education and other presentations.
- Evaluate the effectiveness of drug therapy.
- Maintain required number and type of continuing education hours.
- Maintain current knowledge of research and activity in the areas of substance abuse, dual diagnosis and nursing.
- Develop and maintain liaisons between the service, other physicians, physician designees, hospitals, and the medical community served by the service program.
- Assist program administrator in ensuring clinical practices meet stakeholder (County, State, Veterans Administration, etc.) expectations.
- Assist the program administrator in establishing affiliation agreements with other academics, health care institutions and help to promote rapport between the regulatory agencies, professional groups, insuring agencies, ambulance and emergency groups, and individual health care services.
- Perform all other duties as Per WAC 388-877B-0400 through 388-877B-0450 under the Medical Directors responsibilities.
- Participate in Quality Improvement and Logic Models for program evaluation
- Maintain HIPAA and 42 C.F.R. Part 2 Confidentiality

*\*Spokane Regional Health District is a "Tobacco Free" workplace and applicants who use tobacco will not be considered for employment. Further, as part of the application/employment process, you will be required to sign the "Agreement of Non-Tobacco Use for Employment" form.*

\*Spokane Regional Health District is a "Tobacco Free" Workplace

An Equal Opportunity, ADA Compliant Employer  
Veterans and persons of disability encouraged to apply

## KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of the patient population.
- Knowledge of the properties and side effects of opioid replacement medications and other medications/drugs the patients may use or be prescribed.
- Knowledge of federal and state regulations governing the ordering of opioid replacement medications and of regulations pertaining to health care of patients in treatment for drug abuse.
- Knowledge of federal and state regulations governing the prescribing of medications pertaining to the health care of patients.
- Computer literate, with basic knowledge of Microsoft Office Suite, and electronic medical records systems, as well as a high level of initiative in keeping current with technological change.
- Excellent attention to detail, planning and analytical skills.
- Skilled with basic clerical skills including typing, ability to proof own work, good grammar and spelling.
- Skilled at handling multiple tasks and switching between tasks quickly.
- Skilled at establishing and maintaining effective working relationships with staff (supervisory and subordinate), individuals, and outside contacts from a wide variety of ethnic, socioeconomic and cultural backgrounds.
- Good diplomatic skills; including strong conflict-resolution skills.
- Ability to prioritize workload; skilled in organizing detailed work assignments and follow through on assigned tasks to assure completion in a timely manner.
- Ability to be a flexible team player, cooperative and uses excellent judgment.
- High integrity and ethical standards.
- Dependable, able to work under pressure, receptive to change, willingness to learn, cooperative approach to problem-solving
- Ability to read and interpret general business correspondence, policies and procedures, referral information, financial documentation and applicable government regulations.
- Ability to write business letters, uncomplicated reports, instructions and procedures.
- Ability to present information effectively and respond to questions from patients, staff, referral sources and the general public.
- Thorough knowledge of and ability to apply business arithmetic skills accurately and rapidly.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where standardization may be limited
- Ability to interpret a variety of instructions furnished in written, oral, schedule or diagram format.

## WORK ENVIRONMENT

- Indoors, sedentary with 3 hours/day sitting or standing
- Outdoors, with 1 hours/day walking or standing
- 3 hours/day keyboarding or typing at a computer terminal
- Communication skills to interact effectively with people
- Comprehend and process verbal communication
- Visual acuity to read small print
- Ability to discern colors
- Ability to bend, twist, stoop on a regular basis
- Ability to carry up to 25 pounds on an occasional basis
- Ability to type, file and complete forms with or without accommodation
- Ability to operate a vehicle or otherwise access multiple sites in a timely manner

*The work environment characteristics described above are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**\*Spokane Regional Health District is a "Tobacco Free" workplace and applicants who use tobacco will not be considered for employment. Further, as part of the application/employment process, you will be required to sign the "Agreement of Non-Tobacco Use for Employment" form.**