



1101 West College Avenue • Spokane, WA 99201-2095 (phone) 509.324.1506 • (fax) 509.324.3604 • (TTY) 509.324.1464

Public Health Nurse 1 - PT

**Spokane Regional Health District is a "Tobacco Free" Workplace*

*An Equal Opportunity, ADA Compliant Employer
Veterans and persons of disability encouraged to apply*

EMPLOYMENT BULLETIN: JOB #17-36

OPENS: May 19, 2017

STATUS: Regular

CLOSES: Open until filled or sufficient applications are received.

DIVISION: Treatment Services

PROGRAM: Opioid Treatment Program

SCHEDULE: The position will work 36 hours per week (0.9 FTE) Mon & Tues. 5:15 am – 3:45 pm, Wed. 6:15am – 2:45 pm, Sat. from 5:45 am– 12:15 pm & Sun. from 9:15 – 11:15 am

This registry may also be used for any additional PHN1 positions with similar qualifications which may occur in the next 6 months.

SALARY RANGE: \$23.74-\$30.91/hr.* This is the full salary range for the position (not including longevity pay). Starting salary will normally be \$23.74/mo. Position includes a generous benefits package.

REQUIRED APPLICATION DOCUMENTS (incomplete applications or those missing required documents may not be considered):

- Fully Completed SRHD Application
- Background check form
- Cover Letter
- Resume

POSITION DESCRIPTION: Public Health Nurse 1 - OTP

- Responsible for daily dispensing of medication as directed by the Medical Director, Medical Manager, or Administrator.
- The dispensing nurse will follow the essential functions and basic duties of the clinic and will participate in the weekly staffing for the care and function of the OTP client.
- Clinic duties include but are not limited to client ECG and blood draws and preparing the client to be seen by either the ARNP or MD.
- Back up for Tuberculosis program as needed
- The Public Health Nurse is expected to participate in trips to County Jail to provide prescribed methadone or buprenorphine/naloxone doses(s) to inmates who are also clients of the OTP clinic.

MINIMUM QUALIFICATIONS:

Required Education:
<ul style="list-style-type: none"> • AA/AAS and graduation from an accredited professional school of nursing
Required Licenses:
<ul style="list-style-type: none"> • Valid license to practice as a Registered Nurse in State of Washington
Preferred Education/Experience:
<ul style="list-style-type: none"> • Previous experience working with individuals with a history of substance abuse or mental illness helpful. • Experience working with diverse populations is preferred.
Knowledge Skills and Abilities
<ul style="list-style-type: none"> • Knowledge and some familiarity with drug abuse, addictive behaviors, mental health and disorders • Familiarity with medications – their use and interactions • Comfort and awareness of health disorder symptoms, ability to discuss with clients and report to appropriate staff (counselor, ARNP or Physician) • Inventory management • Ability and willingness to learn computerized medication dispensing specific to methadone clinic

For a detailed position description and application form, visit us at www.srhd.org or contact the office of Human Resource Services by mail or phone. Please see reverse side for additional application information.

This position is represented by Washington State Nurses Association union.

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MAJOR RESPONSIBILITIES:

- Opens and closes dispensary clinic. Appropriately dispenses Methadone or Buprenorphine/Naloxone and other medications including Antabuse to registered patients as required.
- Note, record and monitor dosing for clients who are courtesy dosing at SRHD OTP clinic.
- Complete Jail dosing when needed, by walking to the jail to dose individuals during the week and on weekends.
- Accounts for and accurately records all Methadone or Buprenorphine/Naloxone dispensed. Records and accounts all Methadone or Buprenorphine/Naloxone received and dispensed.
- Order Methadone or Buprenorphine/Naloxone and maintain an adequate supply to meet demands including adjustment for emergencies
- Utilizes nursing judgment during the stabilization process and during daily dispensing to all clinic clients.
- Assesses clients with complaints or concerns, who appear to be unstable and may require further assessment by ARNPs or MD.
- Assesses and records client use of other prescriptive medications, especially controlled medications (benzodiazepines, narcotics, muscle relaxers, stimulants, etc.) and reports results regularly to counselors and medical providers.
- Lab draws as ordered for new clients, for clients receiving Antabuse and for clients needing testing.
- ECGs for intakes, annuals and as needed for unusual events or findings.
- Records changes in dosing frequency in the clinic and carries including detoxes; those clients requiring breathalyzer testing.
- Participate in weekly staffing for the care and function of the OTP client. Functions include the following:
- Report abnormal results and usage of other medications (controlled) prescribed to clients
- Compile and report to staff requested changes in clients' carries, discontinuation of breathalyzer tests, etc.
- Participate in discussions r/t client care needs and care plans.
- Participation in SRHD activities (joint staff meetings, celebrations, etc.)
- Out of facility training
- In facility, annual training requirements (Blood Borne Pathogens, ECG Refreshers, Cultural Competency, etc.)

ENVIRONMENTAL FACTORS:

- Indoors, sedentary with 9 hrs./day sitting/standing.
- 5-6 hrs./day keyboarding.
- Ability to navigate client sites (unpaved walkways, stairs, narrow hallways, etc.)
- Communication skills to interact effectively with people
- Comprehend and process verbal communication
- Visual acuity to read small print
- Ability to discern colors and odors
- Ability to bend, twist, stoop on an occasional basis
- Strong written, verbal, and listening skills.
- Must be able to bend twist and stoop, and lift/carry up to 25 lbs. on an occasional basis.
- Ability to type, file, and complete forms with or without accommodation.

The work environment characteristics described above are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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