



Public Health Nurse 2 – Part Time (CYSHCN)

1101 West College Avenue • Spokane, WA 99201-2095 (phone) 509.324.1506 • (fax) 509.324.3604 • (TTY) 509.324.1464

**Spokane Regional Health District is a "Tobacco Free" Workplace*

*An Equal Opportunity, ADA Compliant Employer
Veterans and persons of disability encouraged to apply*

EMPLOYMENT BULLETIN: JOB #17-22

OPENS: March 31, 2017

DIVISION: Community & Family Services

CLOSES: **Open Until Filled**, or until sufficient applications are received

PROGRAM: Maternal Child Health, CYSHCN Care Coordination, Pediatric-Transforming Clinical Practice Initiative (P-TCPI), Regional Care Facilitator

SCHEDULE: The position will work 30 hours per week (.75 FTE)

This registry may also be used for any additional PHN2 positions with similar qualifications which may occur in the next 6 months.

SALARY RANGE: **\$24.95-\$32.50 per hour.** This is the full salary range for the position (not including longevity pay). Starting salary will normally be \$24.95/hr. Position includes a generous benefits package.

REQUIRED APPLICATION DOCUMENTS (incomplete applications or those missing required documents may not be considered):

- Fully Completed SRHD Application
- Background check form
- Cover Letter
- Resume

POSITION DESCRIPTION: Public Health Nurse 2

- Acts as the Coordinator for the Community and Family Services Division, Children and Youth with Special Health Care Needs to enhance and mobilize the Medical Home Neighborhood model of care for the whole child and family in pediatric practice transformation, a statewide network of Regional Care Facilitators (RCF), within Accountable Community of Health Region and the state. The function of the PHN 2 is to join the Pediatric = Transforming Clinical Practice Initiative (P-TCPI) regional team to emphasize physical and behavioral health integration and care coordination for children within participating practices. The PHN/RCF will have state and regional roles to facilitate the Medical Home Neighborhood concept, which will have a lasting impact on the system of pediatric services for children on Medicaid in Washington to improve children’s health. This position requires knowledge of public health nursing, the ability to travel and work independently. The duties related to creating the foundation for this position are expected to be completed within the first two months.

MINIMUM QUALIFICATIONS:

Required Education:

Bachelor of Science in Nursing.
2 - 5 years of Public Health Nursing experience preferred.

Required Licenses:

- Valid license to practice as a Registered Nurse (RN) in the State of Washington
- Valid motor vehicle driver’s license and access to vehicle or another means of accessing multiple work sites in a timely manner

Knowledge, Skills and Abilities

- Ability to accurately assess own learning needs and develop strategies to meet them including continuing education, workshops/conferences to increase skill and competencies.
- Ability to analyze quantitative and qualitative data and make appropriate recommendations based on the data
- Ability to anticipate a client’s needs and adjust nursing methodologies to meet those needs
- Ability to assist in creating positive work environment that promotes productivity, mentoring, teamwork and cooperation.
- Ability to create communication environment where clients and colleagues feel free to ask questions and make suggestions
- Ability to exercise initiative, tact, discretion and judgment in carrying out position responsibilities

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- Ability to mentor and coach staff
- Ability to utilize appropriate methods of interacting sensitively, effectively and professionally with persons from diverse cultural, socioeconomic, education, racial, ethnic, and professional backgrounds and persons of all ages and lifestyle preferences
- Ability to utilize strengths based approach when working with families and professional colleagues
- Ability to work flexible time schedule; occasional early morning and evening meetings
- Ability to work independently and exercise good judgment.
- Advanced knowledge of quality improvement principles and practices
- Demonstrates strong written, verbal and listening skills to interact effectively with families, peers and community based colleagues
- Knowledge of agency policy and procedures, advanced knowledge of quality assurance methodologies
- Knowledge of childhood growth and development
- Knowledgeable of public health issues and trends
- Knowledge of public health nursing standards and competencies
- Knowledge of state nursing statutes and regulations
- Ability to learn and utilize Microsoft office applications 9i.e. Outlook, Word, Excel, Remote desktop and other software programs) required for program reporting.

For a detailed position description and application form, visit us at www.srhd.org or contact the office of Human Resource Services by mail or phone. Please see reverse side for additional application information.

This position is represented by Washington State Nurses Association union.

MAJOR RESPONSIBILITIES:

Regional Pediatric Transforming clinical Practice Initiative (P-TCPI) Team Member/ Promoting Medical Homes

- Serve as Regional Care Facilitator (RFC) for the Washington State Department of Health funded P-TCPI project in the NE Washington Regions Accountable Community of Health (Better health Together)
- Participate with DOH in orientation and project start up activities
- Assist with orientation and project start up activities with DOH and participate with project evaluation activities
- Participate on the P-TCPI Medical Home Neighborhood Team monthly virtual meetings
- Promote Medical Homes Neighborhoods model of care for children and families to a variety of pediatric providers in ACA region using coaching curriculum created by P-TCPI Practice Facilitators
- Identify common strategies and track resources within the region to enhance the Medical Home Neighborhood model of care for the whole child and family
- Provide community training on medical Homes Neighborhoods model of care
- Attend and participate in quarterly DOH CYSHCN Communication Network meetings beginning April 2017.

Create a Network of Coordinators

- Create and track a network of coordinators in region to support regional pediatric care coordination
- Build relationships with local care coordinators to support regional pediatric care coordination
- Establish a forum for networking with care coordinators in ACH region to facilitate an integrated care coordination approach that builds bridges between care coordinators from all sectors of the community, including primary care and behavioral health, to increase shared learning and knowledge of resources
- Host at least one regional meeting/event with this network of coordinators by 9-28-2017
- Design and implement a system for sharing information directly to care coordinators that will be consistent with proposed Medicaid Demonstration Projects for children including Community Care Coordination Pathways

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Regional Asset Mapping

- Plan for assessment/mapping of care coordination resources available to determine capacity and gaps
- Identify regional and community partners and others in the region who are doing a piece of care coordination to promote better collaboration, prevent duplication and confusion for families, and identify resources for children and families
- Coordinate with the UW Medical Home partnerships Project staff and other Medical Home Neighborhood Team partners to build on promising practices and tools where communities have already identified their local resources for specific topics and worked together to develop new needed resources, identify which organizations are already involved with BHT.

Promote and Support Systems Integration/Collaborate with Medicaid Managed Care Organizations (MCO’s)

- Promote family participation and representation into regional and Medicaid Demonstration activities
- Promote the Within Reach Shared resource and cshcn.org for families and providers
- Work with the Early Learning Regional Coalitions to explore the integration of health, early learning, and early intervention services
- Develop relationships with representatives from Medicaid Managed Care plans in this region around care coordination: Include MCO reps in regional networking meetings and planning activities

Partner with P-TCPI Regional Practice Facilitator

- Work with the physician Practice Facilitator to increase awareness of resources and opportunities with the Medical Home Neighborhood model to provide content for Technical Assistance participating medical practices in the ACH region
- Share information about family organizations and family engagement with Practice Facilitators and other care coordinators

Emergency Response

- Adhere to agency chain of command in an emergency response situation
- Conduct “just in time” training for staff in a public health emergency as needed/requested
- Recognized deviations from the norm in daily work that might indicate a significant problem or emergency and take appropriate action.

ENVIRONMENTAL FACTORS:

- Indoors, sedentary with 8 hours/day sitting or standing
- 1-2 hours/day keyboarding or typing at a computer terminal
- Ability to navigate client sites (unpaved walkways, stairs, narrow hallways, etc.) on a regular basis
- Communication skills to interact effectively with people
- Comprehend and process verbal communication
- Visual acuity to read small print
- Ability to discern colors
- Ability to discern odors
- Ability to bend, twist, stoop on a regular basis
- Ability to lift or carry up to 25 pounds on a regular basis
- Ability to type, file, and complete forms with or without accommodation
- Ability to operate a vehicle or otherwise access multiple sites in a timely manner

The work environment characteristics described above are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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