

Checklist for Application to Install an On-site Septic System

➔ Please bring the following:

Preliminary Design

Your licensed design professional is required to submit a written test hole report with a stamped preliminary site plan.

Parcel Identification

This is the tax parcel number for your property. If you don't have a copy from your tax records, the building department, or your real estate agent, you may obtain a parcel number from the property control section of the Spokane County Assessor's Office. This information is used to determine the current legal owner of the property.

Site Information

- Directions to the site
- Identify with some type of signage
- Vehicle access to the property
- Testholes must be recently excavated and marked clearly

➔ 2011 Fees:

\$560.00- Application Fee

This is used to cover the cost of a site inspection, to verify testhole findings, and basic design plan review. This fee must be submitted at the time of application. There may be a charge for additional testhole inspections.

\$820.00 - Permit Fee

This covers the cost of processing your system approval and inspection of the system. The fee must be paid prior to permit issuance.

\$100.00 - Private Water Supply Review Fee (for private wells only)

Growth Management Legislation requires that if a private well serves a residence, evidence must be submitted to us to ensure that an adequate potable water source is available prior to building permit approval. This fee covers the cost of processing this information.

These are the most commonly incurred fees. Depending on your project, additional fees and documents may be required. If so, you will be informed after your application has been initiated. We accept MasterCard, Visa, Discover, checks, or cash. Please make checks payable to: SRHD - EH.

Check with the Building and Planning Department for possible Critical Areas Ordinance, Flood Zones, Wetlands, etc. for impacts to property development, including the on-site sewage system.

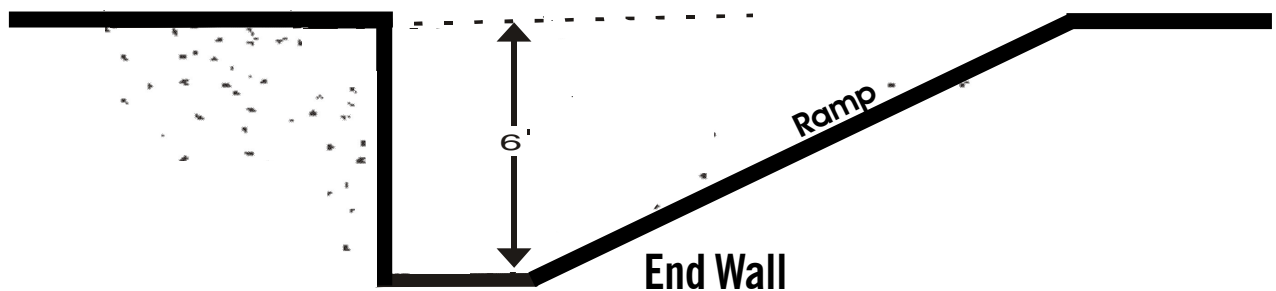


Environmental Health Division
1101 W. College, Rm 402
Spokane WA 99201
324-1560, Ext. 1
www.srhd.org

On-Site Sewage System Testhole Requirements

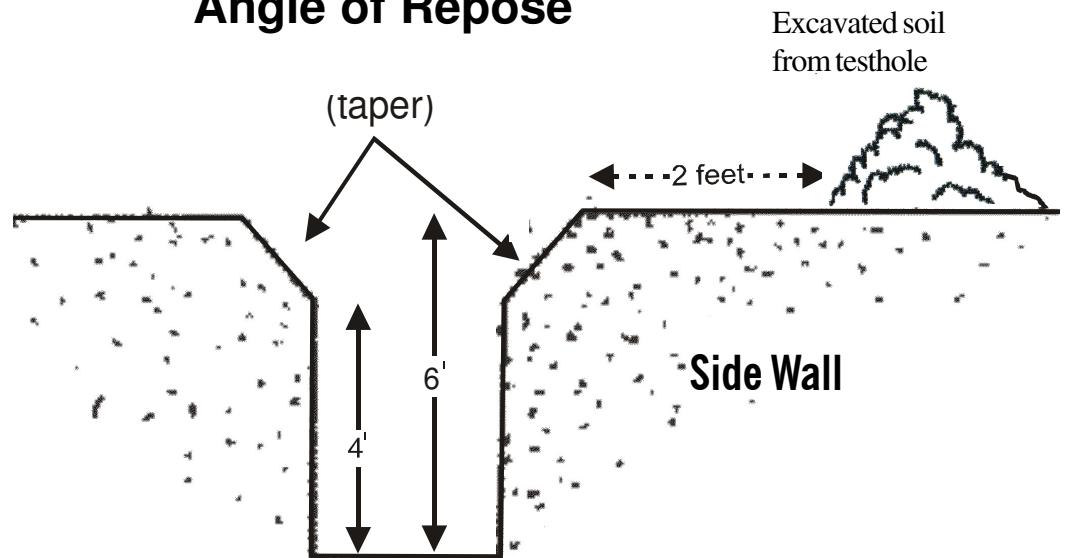
One or more testholes must be excavated in the proposed sewage disposal area. The holes must be two feet wide, four feet long, and six feet deep (see examples below). Various soil conditions may require more testholes. Contact your licensed design professional to see if additional test holes are needed. Your designer will use the test hole data to determine a suitable design for your on-site septic system.

Angle one end wall to form an earth walking ramp from surface grade so it is accessible for inspection.



Angle of Repose

The upper taper of the testhole walls shall equal the taper angle of the excavated soil mound. This taper (angle of repose) shall be maintained for all testholes exceeding a four-foot depth.



For safety reasons and in accordance with RCW 78.12.010, the excavation area should be cordoned off, barricaded, or marked clearly to discourage small children, animals, or other site visitors from entering the testhole area.

Contact your designer and the Liquid Waste Program to report the testholes are ready for inspection. Please call (509) 324-1560, Extension 1, from 8:30 to 4:30 on weekdays. For your inspection status, call 324-1581.

After your inspection, you will receive notification regarding findings of the test hole report and preliminary site plan submitted by your designer.

After designer and Health District site inspection is completed, testholes must be filled immediately.