



Applicant Information

Equal Opportunity:

Any person meeting the requirements set forth in this announcement is encouraged to apply without regard to age, color, creed, disability, national origin, race, marital status or gender unless in accordance with a bona fide occupational qualification.

Reasonable Accommodation:

The Health District is an ADA compliant employer and will make reasonable accommodation to assist a qualified individual with a disability perform the essential functions of the job, whenever possible, in accordance with the District's Reasonable Accommodation policy. Contact Human Resources in room 345 or at 324-1502 (324-1464 TDD) for a copy of the policy or further information.

Right to Work:

The United States Immigration and Naturalization Service requires that successful applicants provide evidence of U.S. citizenship or admittance to the U.S. under conditions that will allow them to work. This includes completion of an I-9 form within 72 hours of the time of hire.

Background Inquiry:

Applicants will be required to complete an "Applicant Disclosure and Authorization for Background Inquiry" and Washington State Patrol Identification and Criminal History Information form. An additional FBI background check may be required for certain positions. SRHD participates in E-Verify.

Professional Licensing:

Certain health positions require licensing by the State of Washington. Information regarding professional licensing procedures may be obtained from the Department of Health, Professional Licensing Division, and P.O. Box 1099, Olympia, WA 98507-1099. For specific information on RN license renewal, call (360) 236-4700.

Union Membership:

All LPN, RN, PHN, AND NP positions are represented by the Washington State Nurses Association (WSNA) Bargaining Unit. Union membership is required within sixty (60) days of the hire date. In addition, the Professional and Technical Employees (PTE) Bargaining Unit represents the majority of non-WSNA positions. Union membership for PTE is defined in Article 4 of the PTE/SRHD contract.

Veterans' Preference:

Special credit will be added to passing scores of qualified veterans who complete and submit a "Veterans' Preference Application" form with their completed application.

Application Procedure:

All applicants must complete a Health District application form to be considered for employment. Applications will be kept "active" for a period of 6 months, and will only be considered for one position. All applications are evaluated solely on the information provided by the applicant—resumes will not substitute for a completed application. Incomplete information cannot be evaluated. To be considered for examination, applicants must provide all information required under "Application Checklist" on the reverse of this employment bulletin. In addition, minimum qualifications, including the successful testing of skills competencies (if any), and successful completion of a criminal background check (if needed) must be demonstrated prior to consideration for an employment interview.

All applications that meet the above criteria will be scored and ranked in numerical order for the employment registry for that position. Only applicants receiving an invitation for an interview will be contacted further.

Use of Automobile:

For positions that require use of an automobile, employees must provide their own personal automobile, proof of insurance and a valid driver's license.